



Local Advisory Committee

Meeting Agenda
May 9, 2022

Time: 1:30 to 3:00 pm

Chair: Cheryl Weber, First Chair
Andrea Henry, Second Chair

Location: Virtual

To join from PC or mobile device click the following link: [LAC ZOOM Link](#)

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Webinar ID: 941 2045 1000

Agenda Item	
1. CALL ORDER AND OPENING ITEMS	
1.1 General Announcements and Introductions	
1.2 Review and Approval of Agenda	Chair
1.3 Review and Approval of April Meeting Summary	Chair
1.4 Public Comment	3 minutes per Speaker
2. POLICY FEEDBACK TO BOARD	
2.1 Board Report	Mozak
2.2 WAVE 5 Year VAP	Roberts
2.3 AAATA 5 Year VAP	Williams
3. OPERATIONAL FEEDBACK TO STAFF	
3.1 Paratransit Update	Williams
3.2 Fixed Route update	Washington
3.3 Customer Service Update	Hargrave
4. CLOSING ITEMS	

4.1 Public Comment and Staff Response	3 minutes per speaker
4.2 Action Item Recap and Topics for Next Agenda	Chair
4.3 Adjourn	

Local Advisory Committee

Draft Meeting Summary

April 11, 2023

Time: 1:30 to 3:00 pm

Chair: Cheryl Weber Chair, Andrea Henry Co-Chair

Members: Clark Charnetski
Larry Keeler
Jody Slowins
Rebecca Burke
Stephen McNutt

AAATA Staff: George Brooks, Deputy CEO, Operations
Robert Williams, Manager, Mobility Services
Leo Pittman, Assistant Manager of Bus Operations
Yvette Washington, Manager, Bus Operations
Janessa Freeman, Supervisor of Call taking and Paratransit Scheduling
Latonya Hargrave, Customer Service Officer
Kevin Zelazny, Executive Administrative Assistant

Guests:

Kathleen Mozak, Board Liaison and AAATA Board Chair
John Wallace, Mobility Services Manager, WAVE

Agenda Item

1. CALL TO ORDER AND OPENING ITEMS

1.1 General Introductions and Announcements
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Chairperson Weber called the Meeting to order at 1:35 pm.

Mr. Charnetski informed the group that the City of Ann Arbor Transportation Commission will hold its monthly meeting on Wednesday April 19, 2023, at 7:00pm.

Review and Approval of April Agenda

Mr. Charnetski motioned to approve the agenda as presented. Mr. Keeler seconded. April Agenda was approved as presented.

1.2 Review and Approval of March Meeting Minutes

Mr. Charnetski noted grammatical errors to items 2.1 and 4.1. Mr. Keeler moved to approve the minutes with the noted corrections. Ms. Slowins seconded. March minutes were approved with noted corrections.

1.4 Public Comment

No public comment at this time.

2. POLICY FEEDBACK TO BOARD

2.1 Board Liaison Report

Ms. Mozak mentioned that the board met on March 16th, 2023, at the Ann Arbor downtown Library. Ms. Mozak mentioned that the board members, along with the CEO, recently met with elected officials in both Lansing and Washington DC discussing propulsion and met with board members from other agencies. The board's ownership linkage task force is continuing their work on linkage with their legal owners and will be sending out letters soon to engage with the city of Ann Arbor. The monitoring task force recommended changes to appendix A of the Policy Manual, specifically the monitoring schedules. The audit task force met with UHY, the Boards auditing firm, and received a report of their findings. The report will be presented to the board in April. There will be a board retreat on policy governance on Wednesday April 26th from 1:30 to 4:00 at the Dawn Gabay Operations Center and will be available via zoom. The board reviewed policy 2.10, which was also reviewed by the finance committee. There was language that was changed to adopt policy that would give the CEO approval to pursue grant opportunities between board meetings. The board reviewed the FY' 24 draft corporate business plan. The next board meeting is Thursday April 20th at the Ann Arbor downtown library.

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3.1 Paratransit Service Update

Mr. Williams reported 7254 A ride trips for the month of February. with an on-time performance of 94%. Mr. Williams also mentioned they are working closely with MV to ensure on-time performance improvement. TheRide is currently looking to hire a 1 new call taker.

3.2 Fixed Route Update

Mr. Pittman reported that refresher training for MCOs would begin next week, which will include Active shooter training. Mrs. Washington mentioned a new class of 10 drivers to begin at the end of April. Mr. Charnetski inquired about recruitment opportunities.

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3.3 Customer Service update

Mrs. Hargrave mentioned 12 valid complaints and 28 compliments for fixed route for the month of March. Mr. Williams also mentioned that there were 6 valid complaints and 1 compliment for A-ride for the month of March.

4.1 Public Comment and Staff Response

Mr. Charnetski mentioned the Intercity bus service provided by Indian trails.

4.2 Action Item Recap and Topics for Next Agenda

Suggested items for the next agenda.

Updated 5-year Vehicle Accessibility Plan from the WAVE

Updated 5-year Vehicle Accessibility Plan from AAATA

YTC Configuration update

4.3 Adjourn

Ms. Henry moved to adjourn the meeting. Mr .Keeler. The meeting was adjourned at 2:07 pm.

Respectfully Submitted; AAATA Staff