

PLANNING AND DEVELOPMENT COMMITTEE

AATA Training Room

4/13/10 At 3:00 p.m.

1.0 COMMUNICATIONS AND ANNOUNCEMENTS

2.0 PUBLIC TIME: Limited to today's agenda items (limit 2 minutes per individual)

3.0 ACTION ITEMS

3.1 **Authorization to Enter into a Contract for the Development of a Transit Master Plan: Michael Ford**

A Board resolution to enter into a contract with the consultant selected to develop a Transit Master Plan for the Ann Arbor Transportation Authority is necessary for this project to proceed.

4.0 NEW BUSINESS

5.0 CONTINUING BUSINESS

5.1 **Delay the Grant Application to Purchase 10 Replacement Buses: Michael Ford**

Delay the inclusion of hybrid buses until uncertainties are answered related to 1) the status of matching State of Michigan funds; and 2) the availability of Federal funds to pay for the incremental cost of hybrids. Any such delay will not affect the delivery of the buses.

5.2 **Budget Retreat Planning: Michael Ford**

A place, date, and time for the Budget Retreat need to be set. A discussion on the use of a facilitator and any "homework" that will be required of Board and Staff prior to the retreat. Identify basic goals to be accomplished during the retreat.

5.3 **Preparation for POSA Discussions: Michael Ford**

A discussion on strategies for upcoming POSA negotiations, including confirmation from the Board for the continued movement and/or schedule to reach fully allocated cost in POSA formulas.

6.0 UPDATES:

6.1 **Diesel Fuel: #1, #2, B10, B20: Terry Black**

6.2 **BTC Reconstruction Project: T. Black**

6.3 **East/West and WALLY Rail: Michael Benham**

6.4 **Ann Arbor Connector Feasibility Study: Michael Ford**

6.5 **Washtenaw Avenue transfer location: Michael Ford**

7.0 PUBLIC TIME: Comments limited to 2 minutes per individual

8.0 FUTURE MEETINGS: Tuesday, May 11, 2010; 3:00 pm

9.0 ADJOURN

*Agenda is subject to change without notice.

PLANNING AND DEVELOPMENT COMMITTEE

The Planning and Development Committee is accountable for developing and leading the Board's participation in all AATA planning, including annual budget preparation, and for overseeing the development of AATA's financial resources. In this capacity, it is accountable for:

- Reaching agreement with the Executive Director on the detailed design of AATA's planning and budget development cycle, with special attention to the Board's role in planning, and on the annual planning calendar to ensure that the Board participates fully and proactively in the planning process.
- Overseeing preparation for, and hosting, the periodic Board-Executive Team strategic planning work session to kick off the annual planning cycle.
- Overseeing follow-up to the strategic planning work session, including recommending to the full Board the strategic issues on which AATA's strategic planning should focus and the assignment of strategic issues to the Board's governing committees, which will determine how Strategic Change Initiatives to address the issues will be developed for inclusion in the AATA Strategic Change Portfolio.
- Recommending to the full Board the strategic issues on which AATA's strategic planning should focus, and reviewing and recommending to the Board such critical planning products as updated values, vision, and mission statements, operational planning priorities, the annual budget, and other strategic and policy-level products that merit full Board attention. (Note that the annual budget is a major operational planning product and, therefore, falls under the Planning and Development Committee. CONTROL of the budget after it has been adopted is a FINANCE function falling under the Performance Monitoring/External Relations Committee.)
- Ensuring, as part of the annual operational planning/budget preparation process, that all program plans include both financial and operational performance targets that the Performance Monitoring/External Relations Committee can use in monitoring the operational and financial performance of all of AATA's programs and operating units.