

Local Advisory Committee

Draft Meeting Summary

June 13, 2023

Time: 1:30 to 3:00 pm

Chair: Cheryl Weber Chair, Andrea Henry Co-Chair

Members: Clark Charnetski
Larry Keeler
Jody Slowins
Rebecca Burke
Stephen McNutt

AAATA Staff: George Brooks, Deputy CEO, Operations
Yvette Washington, Manager, Bus Operations
Janessa Freeman, Supervisor of Call taking and Paratransit Scheduling
Latonya Hargrave, Customer Service Officer
Kevin Zelazny, Executive Administrative Assistant

Guests:

Kathleen Mozak, Board Liaison and AAATA Board Chair
Eddie Hemp, General Manager, MV
Robert Pawlowski, RTA Citizens Advisory committee, Wayne County resident

Agenda Item

1. CALL TO ORDER AND OPENING ITEMS

1.1 General Introductions and Announcements

Co-chairperson Henry called the Meeting to order at 1:35 pm.

Mr. Charnetski informed the group that the City of Ann Arbor Transportation Commission will hold its monthly meeting on Wednesday June 21, 2023, at 7:00pm.

Review and Approval of June Agenda

Ms. Slowins motioned to approve the agenda as presented. Mr. Keeler seconded. The June Agenda was approved as presented.

1.2 Review and Approval of May Meeting Minutes

Ms. Slowins mentioned corrections needed to item 3.1 and 4.1. Ms. Slowins moved to approve the minutes. Ms. Henry seconded. May minutes were approved with noted corrections.

1.4 Public Comment

No public comment at this time.

2. POLICY FEEDBACK TO BOARD

2.1 Board Liaison Report

Ms. Mozak reported that the Board met on May 18th. The board was presented the final audit by Dina Reed and UHY auditing firm. The report received an un-modified rating, the highest rating that can be received for an audit. The ownership linkage task force also met and began outreach to legal owners. The task force is continuing to look at policy governance and making recommendations to the full board. The board reviewed 2 monitoring reports. The board first reviewed monitoring report 2.9 communication and support to the board which was fully accepted. Followed by reports 3.5 through 3.8 governance process policies which the board found areas of improvement, along with areas that have been done well (Ms. Mozak noted that these sections were not CEO monitoring reports). The draft business plan was also presented to the board. The CFO introduced the timeline for the FY 2024 budget. Beginning with a board preview on July 20th. The board heard a preview of Title VI policy by forest Yang. The next board meeting is Thursday June 22nd.

2.2 YTC Update

Ms. Freeman gave an update on the YTC. Mr. Charnetski gave input on the YTC remodel regarding the long-range plan.

3.1 Paratransit Service Update

Ms. Freeman reported 6979 A ride trips for the month of May. with an on-time performance of 94%. Ms. Freeman mentioned the hiring of 1 new call taker scheduled to begin June 20th.

3.2 Fixed Route Update

Mrs. Washington reported there is a shortage of 5 drivers currently. There was a class of 8 new MCO's that just finished training on June 2nd. There will be a new job posting for MCOs on June 16th. Mrs. Washington also mentioned the completion of MCO refresher training. Mrs. Washington mentioned TheRide's Juneteenth education and awareness event. The health and wellness "biggest loser challenge". As well as other events focused on the employee's health and wellbeing.

3.3 Customer Service update

Mrs. Hargrave mentioned 17 valid complaints for fixed route for the month of May. Mrs. Hargrave also mentioned that there were 6 valid complaints for A-ride for the month of April. Mrs. Hargrave also mentioned the customer service ride-alongs spearheaded by George Brooks.

4.1 Public Comment and Staff Response

Mr. Pawlowski commented on the positive feedback coming into the Authority. Mr. Pawlowski also commended TheRide's new Ride-along plan. Mr. Pawlowski also noted citizen interest in more regional transportation. Mr. Pawlowski inquired about TheRide's interest in recruiting in vocational schools. Mr. Charnetski echoed Mr. Pawlowski's mention of more regional transit.

4.2 Action Item Recap and Topics for Next Agenda

Suggested items for the next agenda.

No suggested items

4.3 Adjourn

Ms. Henry moved to adjourn the meeting. Ms. Slowins seconded. The meeting was adjourned at 2:41 pm.

Respectfully Submitted; AAATA Staff